

Committees:	Dates:
Board of Governors of the Guildhall School of Music and Drama	11 May 2015
Projects Sub Committee	06 May 2015
Subject: Gateway 7 Outcome Report: Improvements to Music Hall Phase 1	Public
Report of: The Principal, GSMD	For Decision

SUMMARY

The out-turn cost of this phase is less than £250k, which normally would bring it within the Chief Officer remit for approval. However, the original approval for the project exceeded this and the reports relating to both this and the second phase should be considered together. For that reason this report has been drafted for consideration by the Board and Project Sub-Committee.

The work in this phase was executed over the summer periods between 2011 and 2014, as access is only available for a very limited period over the summer recess, and the work was procured from a number of specialist contractors on an individual basis.

This phase of the work comprised:

- Upgrading of lighting
- Renewing the finish to the stage and floor
- Upgrading facilities for AV management

The out-turn cost was £228,753 (this includes £11,090, which is half of the amount expended on a joint evaluation study for Phases 1 and 2).

The objective of raising the standard of the Music Hall in the Silk Street building to reflect its current use as both a professional teaching space and the public face of the School as a performance venue, has been achieved.

Recommendation

It is recommended that the lessons learnt be noted and the project be closed.

Main Report

1. Brief description of project	The project was executed over the summers of 2011 to 2014, which was the only time when access was available and comprised: <ul style="list-style-type: none"> • Upgrading of lighting • Renewing the finish to the stage and floor • Upgrading facilities for AV management
2. Assessment of project against success criteria	The objective of raising the standard of the Music Hall in the Silk Street building to reflect its current use as both a professional teaching space and the public face of the School as a performance venue, has been achieved.
3. Programme	The project was completed within the agreed programme (the work was programmed around School operations as access became available)
4. Budget Final Account Verification	The project was completed within the agreed budget Verified

***Please note that the Chamberlain's department Financial Services division will need to verify Final Accounts relating to medium and high risk projects valued between £250k and £5m and all projects valued in excess of £5m.**

Review of Team Performance

5. Key strengths	Procurement approach allowed for work to be coordinated around use of Hall and minimise disruption to income generating summer school activity
6. Areas for improvement	Improve definition of Client needs and access availability at planning stage
7. Special recognition	

Lessons Learnt

8. Key lessons	Agree priority of objectives at early stage
9. Implementation plan for lessons learnt	Defined client contact structure Firm stage sign off by all stakeholders

Contact

Report Author	H Bibbins
Email Address	Hannah.Bibbins@barbican.org.uk
Telephone Number	020 7382 2369